

## INSTRUCTIONS FOR COMPLETING FORM CG-1258

**A. VESSEL NAME:** Insert name by which you wish the vessel to be known. If applying to change the vessel's name, insert the current vessel name in parenthesis.

**B. OFFICIAL NUMBER:** Insert the official number awarded by the Coast Guard. If this is an initial application, and the vessel has no official number, you **MUST** insert the vessel's hull identification number (HIN) assigned by the manufacturer.

**C. MANAGING OWNER:** Name the owner to whom the Coast Guard should send correspondence and notices, together with that person's Social Security number. A Social Security or TAX I.D. number IS REQUIRED. A telephone number is not required but is helpful. **NOTE:** Only an owner may be the managing owner. For vessels owned in a trust arrangement, one of the trustees should be shown as managing owner. For vessels owned by an LLC, the name of the LLC should be shown.

**D. ADDRESS OF MANAGING OWNER:** A street address **MUST** be provided. If the managing owner wishes to receive mail through a post office box, both the P.O. Box **AND** the street address of the residence must be shown.

**E. NAME(S) AND SOCIAL SECURITY NUMBER(S) OR TAX I.D. NUMBER(S):** of all persons (other than managing owner) who own an interest in the vessel. If no owners other than the managing owner, leave blank.

**F. HAILING PORT:** Insert name of place and state exactly as it is or will be marked on the vessel. The hailing port must be a place in the United States. Commonly known abbreviations are acceptable. (e.g., NY, NY) **NOTE:** A Certificate of Documentation together with any endorsement(s) thereon becomes immediately invalid once a designated hailing port changes.

**G. CITIZENSHIP:** Check the appropriate box(es) to show the type of entity which own(s) the vessel and to certify that the owner(s) meet the citizenship requirements for that type of entity.

**INDIVIDUAL:** Includes native born and naturalized U.S. citizens. Special rule for aliens lawfully admitted for permanent residence for purposes of owning and operating

fishing vessels off the coast of California **ONLY** until 2001. Such persons must contact the documentation office for further guidance.

**\* JOINT VENTURE/ASSOCIATION/LLC:** Attach a list naming all joint venturers/members. The percentage held by each need not be shown. \*Use this block if the vessel is owned by an LLC (Limited Liability Company). All members must be U.S. Citizens. Name the State where organized.

**TRUST:** All trustees and each beneficiary with an enforceable interest must be citizens. Attach a list naming all trustees, other than managing owner and any beneficiary with an enforceable interest.

**PARTNERSHIP:** Check if general or limited and other applicable block. Attach a list of all general partners.

**CORPORATION:** ALL blocks (A through F) must be completed .

**CORPORATIONS QUALIFIED UNDER 46 CFR 68.01 OR OWNED BY A NOT-FOR-PROFIT OIL RECOVERY COOPERATIVE:** Attach a copy of the Certificate of Compliance or Letter of Qualification issued by Commandant.

**H. ENDORSEMENTS:** Check the appropriate block(s) to indicate the endorsement(s) for which application is made. (DO NOT estimate the percentage of vessel usage for multiple endorsements.)

**I. PURPOSE OF APPLICATION:** Check applicable blocks to show purposes of application. If vessel has never been documented, check Block #4 and provide ALL requested information which is known about the vessel's place and year of build, hull material, approximate length and previous names and numbers. If this information is unknown, please indicate.

**J. CERTIFICATION:** Complete as appropriate. The law provides severe penalties for false statements against both the person (including agents) making the statement and against the vessel for which it is made.

## **VESSEL MARKING INSTRUCTIONS**

Every documented vessel must be marked with its official number, name and hailing port. Operation of a documented vessel without proper markings is a violation of U.S. regulation. All exterior markings must be in clearly legible letters of the Latin alphabet or Roman or Arabic numerals not less than four inches in height.

**BOW MARKINGS** (required for commercial vessels only): The name of a commercial vessel must be marked on a clearly visible exterior part of both bows and on the stern of the vessel. If the vessel has a square bow, the name may be marked on some clearly visible exterior part of the bow in order to avoid obliteration.

**STERN MARKINGS** (commercial vessels): The name and hailing port of the vessel must be marked on some clearly visible exterior part of the stern.

**RECREATIONAL VESSEL MARKINGS**: The name and hailing port must be marked together on some clearly visible exterior part of the hull.

**OFFICIAL NUMBERS**: The six or seven digit official number awarded by the U.S. Coast Guard must be permanently marked in block type Arabic numerals not less than three (3) inches high on some clearly visible interior structural part of the hull. The number must be preceded by the abbreviation "NO.", and must be affixed in a manner which would make alteration, removal, or replacement obvious.

### **NOTE:**

1. REQUIREMENT FOR SOCIAL SECURITY NUMBER OR TAX IDENTIFICATION NUMBER: The requirement to supply this information is codified in Chapter 125, Title 46, U.S. Code.